

## Travel Agency Service Fees (TASF) – Zero Form Code

<b>Product Advisory Number:</b>	722			
<b>Version:</b>	01			
<b>Load To Production:</b>	07/08-Jul-09	18:00-00:00	<b>EST</b> 23:00-05:00 <b>GMT</b>	
<b>High Level Description:</b>	To eliminate the use of accountable form codes for non-airline ticket documents i.e. Travel Agency Service Fees (TASF).			
<b>Impact Summary:</b>	TASF number ranges will change from 952n to 0nnn, otherwise changes will be transparent to subscribers			
<b>Reason For Issue:</b>	First Notification			
<b>Customer Impact:</b>	<input type="checkbox"/>	Internal Only	<input type="checkbox"/>	Developers
	<input checked="" type="checkbox"/>	Agency Customers	<input type="checkbox"/>	Airline Customers
	<input type="checkbox"/>	eCommerce Customers	<input type="checkbox"/>	Car, Hotel, Rail or Cruise Customers
<b>System:</b>	<input checked="" type="checkbox"/>	Galileo		
	<input checked="" type="checkbox"/>	Apollo		
	<input checked="" type="checkbox"/>	Worldspan		
<b>Load To Copy:</b>	Not Applicable	<b>EST</b>	<b>GMT</b>	
<b>Web Services: (API and Messaging)</b>	Not Applicable			
<b>Issue History:</b>	Version 01			

## Overview

In December 2004, IATA held the first Simplify the Business (StB) meeting to discuss a number of initiatives that would provide cost savings for carriers and increase customer service for passengers. The initiative most relevant is the 100% Electronic Ticketing. This initiative has been met. However, since the initial StB meeting, numerous other initiatives were discussed. A key initiative is the directive to eliminate the use of accountable form codes for non-airline ticket documents i.e. Travel Agency Service Fees (TASF) and TravelBuy ARC.

As a result, IATA, ARC and the GDSs were directed to work together to determine a global solution. A working group was formed and it was determined that the best overall solution was to use the form code zero range for the issuance of non-air related transactions. The form code zero range solution addresses the concerns, meets the needs of the IATA and ATA passenger councils and is in compliance with industry resolutions. This effort also addressed the potential issue of form code shortages in the future. It was determined that this solution would be implemented worldwide on 08 July 2009.

## Customer Benefit

- Minimal impact to the agency as the process to execute a service fee transaction will not change
- Key change from agency perspective is that the transaction number will be issued from a new range (zero form code)
- The carrier codes will stay the same – 890 for ARC and 954 for IATA
- Agency back office systems – minimal impact as the back office will continue to receive a form code for service fees. The key difference is the number will originate from the zero form code range.

## Detail and Customer Examples

The form code ranges which will be assigned and used are as follows:

IATA will use form code zero range from 0000000001 – 0499999999

ARC will use form code zero range from 0500000000 - 0999999999

Each GDS will be assigned a subset range from within the whole ranges above as assigned by IATA and ARC.

**APOLLO:**

With the implementation of zero form code range for service fees, the agency ticket number table will appear as below.

Agency entry: DTLD

CURRENT TICKET NUMBER INFORMATION

BSP	PSC	START NUMBER	NEXT NUMBER	ENDING NUMBER	
00	GK4	7529730950	7529731084	7529731149	( OPET)
00	GK4	8115615880	8115615881	8115615899	( MCO)
00	GK4	0503200020	0503200021	0503200019	(TASF)

TICKET NUMBER HISTORY REPORT

TRAVELPORT AGENCY	ENGLEWOOD
E2R 43551454	8100774490 - 8100774509 13APR09
TRAVELPORT AGENCY	ENGLEWOOD
E2R 43551454	8100968310 - 8100968329 25APR09
TRAVELPORT AGENCY	ENGLEWOOD
E2R 43551454	0503200020 - 0503200019 01MAY09 assigned TASF range

With the implementation of zero form code range for service fees, the agency TINS report will continue to appear as it does today. TASF transactions will appear with the new zero form code number.

Agency entry: HMPR\*L

TRAVELPORT AGENCY	DAILY ACTIVITY REPORT	PAGE 001
106 N MAIN	01 MAY 09	
ENGELWOOD CO 89765	US IATA-99999999	1V/5880
-----		
TICKET NBR---	PASSENGER----	*PNR---/TIME-/AGENT- STOCK NBR---
AL TT FP CNJ TOTAL-----	COMM AMT-	INVNBR--- CC AUTH- STP-
-----		
8900503200020 TEST/TASF	*KH5BD0/	307P/099311
XD SF AX USD 50.00	48.25	M24323
TOTAL/S:		
USD 50.00 BASE	USD 48.25	COMMISSION

**GALILEO:**

With the implementation of zero form code range for service fees, the agency ticket number table will appear as below.

Agency entry: HMTN/D

DEV	NEXT	END	REMAINING
ALLOCATED TICKET NUMBER RANGE FOR INT HOST SITE			
	1739862891	1739862999	109
ALLOCATED SERVICE FEE NUMBER RANGE FOR HOST SITE			
	0000030001	0000030049	49

With the implementation of zero form code range for service fees, the agency TINS report will continue to appear as it does today. TASF transactions will appear with the new zero form code number.

Agency entry: HMPR

01	TRAVELPORT AGENCY	TINS REPORT	01 MAY 09
02	CURRENCY CODE EUR	IATA NUMBER 99999999	
03			
04			
05	A/L TKT/STOCK NBR	PASSENGER NAME	FARE TAX COMM FOP
06	954F0000030000	TEST/TASF	50.00 0.00 0.00
07	CCC/AX		
08			
09	SUBTOTAL - CASH	0.00	0.00
10	SUBTOTAL - CHECK	0.00	0.00
11	SUBTOTAL - NONREF	0.00	0.00
12	SUBTOTAL - MISC	0.00	0.00
13	SUBTOTAL - INV	0.00	0.00
14			
15			

## WORLDSPAN:

With the implementation of zero form code range for service fees, the agency ticket number table will appear as below.

Agency entry: 4GT\*

```
4GT*
TAHQUITZ TVL          HEMET CA -
IATA....0586897 - H1S  NEXT INVOICE...106928 -
      DATE NEXT    LAST -
ATB/E-TICKET NBR..09APR09 7442876001 7442876271 -
MCO NUMBERS.....14MAY09 8138754451 8138754499 -
TASF NUMBERS.....14MAY09 0505900052 0505900099 -   TASF
>4GT*0586897*021104( -
>4GT*0586897*372912( -
```

With the implementation of zero form code range for service fees, the agency Daily Documentation Log will continue to appear as it does today. TASF transactions will appear with the new zero form code number.

Agency entry: DD\*

```
DD*
      DAILY DOCUMENTATION LOG -
TAHQUITZ TVL          0586897  14 MAY 09
ITEM  GROSS P S A/L TKT NBR   COMM  PSGR NAME INVOICE
000001 25.00A M8900505900050   24.13 BAKER/A -   TASF
000002 25.00A M8900505900051   24.13 BAKER/A -
000003 837.60A E0017442876000   38.47 BAKER/A -
000004 25.00A M8908138230494   24.13 BAKER/A -
000005 25.00A M8908138230495   24.13 BAKER/A -
000006 10.00A M8908138754450    9.30 BAKER/A -
***** END OF REPORT ***** -
```

## Glossary

Term	Definition
Form Code	First 2 or 3 digits of a ticket number that indicates type of traffic document (eg. ticket), as defined in IATA Recommended Practice 1720a
TASF	Travel Agency Service Fee
ARC	Airlines Reporting Corporation
BSP	Billing and Settlement Plan
ATA Passenger Council	Air Transport Association (of America) governing body
IATA	International Air Transport Association

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